

## VACANCY NOTICE

**JOB TITLE:** Clinical Director

**DEPARTMENT/PROGRAM:** Outpatient/Administration

**LOCATION:** 745 East Court Street, Paris, IL/ 406 South 2<sup>nd</sup> Street, Marshall, IL

**RATIONALE:** The Clinical Director is responsible for the clinical supervision of Mental Health Therapists, Mental Health Interns, the SUD Team Leader, and Recovery Services Supervisor, including: clinical issues, productivity, documentation, team development, caseload management, compliance, and other related tasks.

### REQUIRED ESSENTIAL SKILLS:

- Illinois Licensure (LCPC, LCSW).
- Master's degree in social work, psychology, rehabilitation, education, or other related area with a minimum of five years of experience in programs and services for persons with developmental disabilities, mental illness, or substance abuse.
- Knowledge of program evaluation, quality assurance, long-range planning, client-based planning, and program development processes.
- Knowledge of various funding and accrediting bodies that impact upon programs and services.
- Knowledge of local community resources and need.
- Good organizational skills.
- Good communication skills.
- Trustworthy and fiscally responsible
- Promotes the Trauma-Informed Person-Centered care model
- Embraces the role of peer services in the clinical treatment milieu
- Experience supervising staff

### PHYSICAL REQUIREMENTS:

1. Sit 76-100% of the time.
2. Stand, walk, 11-40% of the time.
3. Climb stairs, stoop, kneel, bend, reach in front of body, 11-40% of the time.
4. Ordinary speech and hearing, 76-100% of the time.
5. Visual acuity of 20" or less or 20" or more.
6. Simultaneous use of hand, wrist, fingers, 76-100% of the time.

**HOURS PER WEEK:** 40+

**PRIMARY WORK LOCATION:** 745 East Court Street, Paris, IL or  
406 N. 2<sup>nd</sup> St. Marshall, IL (location negotiable)

**DATE AVAILABLE:** ASAP

**SALARY SCHEDULE/PAY GRADE LEVEL:** VIII-IX

**EXEMPT/NON-EXEMPT STATUS:** Exempt

**EEO CATEGORY** 1.2

**SAFETY SENSITIVE POSITION:** No

**DRIVING IS ESSENTIAL FUNCTION:** No

